ADVANCED FOOT HEALTH PRACTICE -- ENROLMENT FORM

This Diploma course explores topics that require deeper understanding and introduces further topics help to improve diagnostic ability and broaden the scope of practice. The effect of this study is to gain maturity in practice, and help with the recognition and management of further pathologies.

- 6 theory modules
- three satisfactory essay responses lead to award of: CFHP(Adv)
- 20 Continuing Professional Development (CPD) points on successful completion

(The Diploma counts towards a Fellowship)

Fee: £275

-can be paid as first payment of £175, and two further payments of £50

By enrolling on this course you enter into a legally binding contract to pay the fees as detailed in the terms and conditions overleaf. It is in your interest to understand these terms and conditions, and should you require clarification of any point please seek assistance before signing this agreement

Fees are not refundable as is usual with all training establishments

Full Name (Mr Mrs Miss, other)	
Address	
Post Code	**Date of Birth**
Telephone	**Email**

Payment Method Debit Card ☐ Credit Card ☐ Cheque ☐ Cash ☐ *(tick as appropriate)*

PAYMENT DETAILS

"I wish to pay by debit/credit card. Please charge the sum of £.....to my account.

-In addition please debit my card with two instalments of £50.00....at monthly intervals"

Debit/Credit Card Number: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Valid From Date: ☐☐ ☐☐ Expiry Date: ☐☐ ☐☐ Security No. ☐☐☐ Issue No. ☐☐

(last 3 digits on back of card)

Signature: ..... **Date:** .....

Doc: AdvEnrol
Version 2
Jan '18

TERMS AND CONDITIONS

This completed Enrolment Form and Terms and Conditions shall be regarded as forming a contract between the enrolee ('the student') and The College of Foot Health Practitioners ('the College') and shall be deemed to have been made at the Head Office of the Company, Parkside House, Oldbury Road, Blackheath, West Midlands, B65 0LG.

1. The Coursework:

a) The College will supply the coursework currently published for the course enrolled upon. The College reserves the right to alter and vary coursework and components in order to improve and develop the course and comply with statutory requirements.

b) Coursework is supplied to the person enrolling for their personal use only. The student undertakes to reserve the coursework for personal use only and further undertakes not to pass on or otherwise disseminate the coursework.

c) The course must be successfully completed to the satisfaction of the College before there is any entitlement to any certificate, diploma or qualification. The student must not claim any title or display any indication of qualification before completing the course to the satisfaction of the College.

d) Courses are intended to be completed within one year. They may be completed sooner if wished although we advise against 'rushing' and losing the value of the course. Extension beyond one year may be granted in exceptional circumstances at the discretion of the College, but this will normally incur further cost. Theory training must be satisfactorily completed and all fees fully paid-up before attendance for the practical training.

2. Fees:

a) The fees the student shall pay shall be those fees current at the date of enrolment and appropriate to the method of payment selected by the student at the date of enrolment. All fees must be paid in pounds sterling and note that this College cannot raise VISAS for overseas students.

b) On signing the contract all deposits are non-refundable. You have seven days in which to change your mind. Beyond that the contract becomes effective. If you withdraw from it at any time after that, any monies paid are not refundable and an administrative fee of £50 plus VAT will be charged. Should you default on any payment the College reserves the right to recover all outstanding fees through the Small Claims Court/Debt Collection Agency.

c) Enrolment is conditional upon: 1. Return of this Enrolment Form, duly completed, and 2. Payment of relevant fees as detailed overleaf. 3. Receipt of Proof of Identification ie Passport, Driving Licence and Proof of Address ie. Utility Bill. (Should a guarantor be necessary, receipt of proof of identification, a copy of passport or driving licence and utility bill will be required. The Guarantor is also required to countersign, agreeing to the terms and conditions of the contract.)

d) Default on any payment instalment by the due date will result in the balance of unpaid fees becoming immediately payable.

3. Copyright:

All course materials are Copyright © the author and College of Foot Health Practitioners Ltd. Intellectual Copyright exists on all products generated by the College, and copying or reproducing course material by any means, electronic known, or as yet unknown is strictly prohibited without the express permission of the author or the College.

4. Qualification:

Completion of the coursework does not of itself entitle the student to use the designatory letters of the College. The qualification is awarded on satisfactory completion of the coursework, practical and final assessment process.

5. Termination:

a) The College retains the right to terminate any student observed by clinical staff to be a danger to the public.

b) Non-payment of fees after a reasonable interval will result in termination and the contract will be deemed to be dissolved. Necessary steps will be taken to collect the remaining funds.

The Contract:

The conditions listed above constitute the entire engagement between the parties, and cannot be varied without written agreement between the parties. This contract is to be interpreted within the law of the United Kingdom.